

Emergency Drills Report Form 2016-2017

Fire Prevention Act 207 Section 29.19 (as amended effective July 1, 2014) outlines the requirements for schools operating any of grades kindergarten to 12. The specific sections for Fire Drills, Tornado Drills and Lock Downs are listed below.

In addition, the following pertains to ALL DRILLS in Section 19 of the Act:

Sec. 19 (6) A school that operates any of grades kindergarten to 12 shall conduct at least one (1) of the drills required by this section during a LUNCH or RECESS period, or at another time when a significant number of the students are gathered but not in the classroom.

Fire Drills

Sec. 19 (3) A minimum of five (5) fire drills is required for each school year for a school that operates any of grades kindergarten to 12. Three (3) of the fire drills shall be held by December 1 of the school year, and two (2) shall be held during the remaining part of the school year, with a reasonable spacing interval between each drill.

Date	Time Drill(s) Conducted	# of Participants	Evacuation Time	Comments
9/20/2016	11:30 a.m.	253	1 min 05 s	During the fire drill on 9/20/2016, the staff and teachers exited the building in an orderly and quiet manner with their Emergency Preparedness "red" Book as intended. Resolution: Continue to express the importance of evacuating the building in a timely manner, student accountability and the use of the Emergency Procedure Book.
9/23/2016	12:55 p.m.	244	1 min 15 s	During the fire drill on 9/23/2016, the staff and teachers exited the building in an orderly and timely manner. Two Classrooms were in the hall for restroom breaks. All teachers had the Emergency Preparedness "red" Book when they were using the restroom. Resolution: Continue to have professional development to discuss evacuation procedures and proper use of Emergency Procedures Book as well as the importance of evacuating the building in a timely manner.

Lock Down Drills

Sec. 19 (5) A minimum of three (3) drills in which the occupants are restricted to the interior of the building and the building secured is required for each school year at a school that operates any of grades kindergarten to 12. At least one (1) of these drills shall be conducted by December 1 of the school year, and at least one (1) shall be conducted after January 1 of the school year, with a reasonable spacing interval between each drill (please refer to the Act for more info regarding these drills)

Date	Time Drill(s) Conducted	# of Participants	Drill Conducted By: (Initial/Identify)	Comments
09/19/2016	1:35 p.m.	261	Chavez Scrivner	The lockdown occurred at 1:35 p.m. with the sounding of the horn and announcing over the intercom that the building was being locked down and that there was a perpetrator running along the outer perimeter of the building. During the lockdown the following incidents were observed: 1) All of the classrooms were locked down as indicated by the school's lockdown procedures and protocols. Resolution: Continue to have professional development to explain and discuss the correct procedures for safely locking down a classroom.

Tornado Drills

Sec. 19 (4) A minimum of two (2) tornado safety drills is required for each school year. At least one (1) of the tornado safety drills shall be conducted during March of the school year.

Date	Time Drill(s) Conducted	# of Participants	Response Time	Comments

Northridge Academy

Leticia Brown 10/14/2016
 Administrator's Signature/Date

Please post this log on the Academy's website within 30 school days after the drill is completed and is maintained for at least three years.

Not later than September 15 of each school year, the chief administrator of a school shall provide a list of the scheduled drill days for the schools buildings operated by the school to the county emergency management coordinator.

Revised Sept 2014